



AGREEMENT RELEASE DECISION APPEAL

Please provide your contact information, the reason for your appeal, the amount you are appealing, and attach any necessary documentation to support your appeal to this form. It is important to remember that you are subject to the terms and conditions of the Housing Agreement until notified to the contrary by International House. The Appeals Committee reviews and makes all decisions on all appeals. All decisions made by the Appeals Committee are final and are not subject to further appeal.

Date of Appeal: _____

Name: _____

Current Address: _____

Phone Number: _____

Email Address: _____

Please submit a signed letter of appeal addressed to the Office of Finance and Administration containing the information referenced above. Please note that the individual under agreement must submit a letter. Letters or correspondences from others are acceptable if offered as supporting documentation.

Return your letter, this completed form, and any supporting documentation to:

*International House at the University of Chicago
Office of Finance and Administration
Housing Agreement Appeals Committee
1414 East 59th Street
Chicago, Illinois 60637-2997
Fax: 773-753-1227
Email: i-house-housing@uchicago.edu*

INTERNATIONAL
HOUSE